

## John Howard Society Peel-Halton-Dufferin

*“The Society’s mission is the prevention of crime through research, community education, the promotion of systemic change and restorative services to individuals.”*

<b>Address:</b>	184 Broadway Orangeville, ON L9W 1K3
<b>Area served:</b>	County of Dufferin and Town of Caledon
<b>Accessibility:</b>	Walk-in service provided.
<b>Hours:</b>	Business hours: 9:00 am – 4:30 pm M-F No after-hours service.
<b>Telephone:</b>	(519) 940-3061

### Services

**John Howard Society Peel-Halton-Dufferin (JHS PHD) will provide the following services in Caledon and Dufferin:**

#### 1. Resource Centre

- Free, self-directed resource centre available to everyone in the community age 16 and over.
- Access to information regarding education, the labor market, career assessment, workshops and job search strategies.
- Free use of a computer, Internet, fax, phone and photocopying.
- Assistance with searching for jobs and writing resumes/covering letters.
- Referrals to other community-based services.

#### 2. Verification and Bail Supervision Program

- A program funded by the Ministry of the Attorney General for accused persons appearing before the court for a bail hearing.
- Provides an alternative to pre-trial custody in the absence of a surety.
- Available for males and females 16 years and older, who:
  - Are in custody and awaiting a bail hearing or requesting a bail review.
  - Are considered not likely to attend court if released on bail.
- Operates from the Orangeville Provincial Court at 10 Louisa Street and 184 Broadway.
- Referral from lawyers and any other source, including the accused person.

#### 3. Dufferin Housing Help Centre

- Free centralized housing registry for landlords providing rental units and persons seeking affordable housing in Dufferin County. Registry can be accessed 24 hours/day on the Internet or by phone.
- Targeted to individuals, families, seniors, youth, and students in the County of Dufferin, who are homeless, at risk of being homeless or in need of affordable housing.

- Provides crisis intervention, assistance in accessing emergency shelter, assistance in applying for subsidized housing and housing support.
- Offers information and referral regarding the Tenant Protection Act.
- Reaches out to landlords in the private sector to expand the availability of rent supplement units.

**John Howard Society Peel-Halton-Dufferin (JHS PHD) will provide the following services in the Regions of Peel, Halton and Dufferin.**

**1. Verification and Bail Supervision Program**

Described above, available in Dufferin, Peel and Halton.

**2. RESOLVE: Anger and Emotions Management Program**

A practical, educational group-training program, that teaches participants self-monitoring and self-management skills. Development of these skills assists participants in reducing the intensity, frequency and duration of their anger and preventing their pattern of aggression. The program targets adolescent (13-24 years) and adult males (25 years +) at risk for inappropriate or violent behaviour and, in many cases, anti-social recidivism. It is offered four times/year in the spring, summer, fall and winter in Dufferin Peel and Halton. Call the Orangeville office for referral.

**3. Institutional Services and Discharge planning**

A pre-release planning program located at the two local adult male correctional centres - Ontario Correctional Institute (OCI) in Brampton and the Maplehurst Correctional Complex in Milton. The program provides individual counselling of one or more sessions to plan a process for community reintegration. For inmates of all other institutions, services are available by mail or telephone contact.

**John Howard Society Peel-Halton-Dufferin (JHS PHD) will provide the following accountability measures:**

**1. Confidentiality**

As the John Howard Society Peel-Halton-Dufferin has a variety of services, the confidentiality practice of each program is set out in its own policy documentation. The policy and procedures will:

- Safeguard the confidential nature of all records.
- Protect against unauthorized disclosure of information.
- Provide required procedures for the release of information.
- Conform to the provisions of applicable legislation.

**2. Complaints resolution**

Concerns regarding the quality or nature of service or decisions affecting the client can be directed to the Managing Director. All complaints will be investigated and responded to according to agency policies and procedures.

## **Responsibilities Re: DART Agencies Dufferin and Caledon Services**

### **Verification and Bail Program<sup>1</sup>**

1. The Bail Program will fulfill three major functions, as defined by the Ministry of the Attorney General:
  - To identify the availability of a surety.
  - To provide verified, factual information about an accused person at judicial interim release proceedings. This information will assist the court to determine suitability for release under the supervision of the Bail Program.
  - To provide supervision, counselling and referral services to individuals who are released from custody by the courts under the condition of supervision.

Throughout, the Bail Program Worker will record interview and contact information as set out in the Service Agreement.

2. To identify eligible individuals for the Bail Program, the Worker will:
  - Make every effort to have early and adequate access to accused people in court lock-ups, jails and detention centres.
  - Review the process of verification, bail and supervision with accused persons, explain the limits of confidentiality (that any information relevant to the bail process will be shared with appropriate justice officials) and gain consent to proceed, in writing if possible.
3. To provide verification, the Bail Program Worker will:
  - Interview the accused person to identify appropriate and agreed sources of information regarding surety and his/her suitability for supervision.
  - Investigate and verify the identified sources, taking care to avoid jeopardizing positive involvements, such as employment.
  - Assess the provision of bail supervision considering the following factors:
    - Unavailability of a bail surety.
    - Not more than three previous failures to appear in court or comply with previous court or probation orders.
    - Ability to comprehend legal obligations and expectations.
    - Ability and willingness to comply with suggested conditions of release.
    - Conditions necessary for effective supervision.
  - Inform the court of the accused person's suitability for supervision and availability of an appropriate surety, through the Bail Program or alternate course of action.
4. Upon receipt of a bail release order, the Bail Program will:

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<sup>1</sup> Adapted from the Bail Verification and Supervision Program Standards and Procedures Manual, 1998.

- Assign a Bail Program Worker to see the accused person as ordered by the court.
  - Attempt to establish contact with the accused person within three working days.
  - Where a reporting schedule is discretionary, a minimum of weekly, in-person appointments will be set.
5. At the initial and subsequent supervision interviews, the Bail Program Worker will communicate, document and update the following.
    - The conditions of the Judicial Interim Release Order.
    - The schedule and method of reporting.
    - The possible consequences of non-compliance.
    - A review of impending court dates.
    - The purpose of bail supervision, including the limits of confidentiality.
    - The terms of the Bail Supervision Contract.
  6. Following the initial interview, the Bail Program Worker will determine and document the presenting problem, needs and plan of supervision. Included will be:
    - A mandatory formal assessment (LSI-OR) to determine areas of risk and need.
    - A goal plan to address the identified risk factors.
    - Referral to needed programs dealing with substance abuse, employment, etc.
  7. If an accused person, placed on supervision with the Bail Program, fails to comply with the conditions of release, the Bail Program Worker will inquire into and review each alleged violation to assess whether to initiate enforcement proceedings. The following will be taken into consideration:
    - The seriousness of the alleged violation.
    - Extenuating circumstances.
    - Admissible evidence.

If enforcement proceedings are deemed necessary for the accused person a warrant under Section 145.(3) of the Criminal Code will be issued.
  8. A case will be designated as inactive when:
    - A warrant has been issued under Section 145.(3) of the Criminal Code.
    - The accused is confined or detained in a correctional or treatment facility for a period exceeding 90 days.
  9. A case will be closed upon:
    - Revocation/surrender of the bail order.
    - The termination of all orders requiring Bail Program supervision.

### **Resource Centre Services**

1. A Community Worker will be available on a daily basis to voluntary clients walking in, calling or attending face-to-face appointments to:
  - Complete an intake process.
  - Facilitate a self-directed plan with issues that are related to employment, housing, or life skills.
  - Provide necessary information for other community services.
  - Make the necessary referrals for clients, who have identified needs and risks, to the appropriate agency or agencies.
  - Complete RESOLVE: Anger and Emotions Management Assessment and Program

**We are committed to collaboration within the  
Domestic Assault Review Team.**